



**PUBLIC
SECTOR
NETWORK**

PSN - Premium Contracts Access Guide

www.publicsector.co.uk



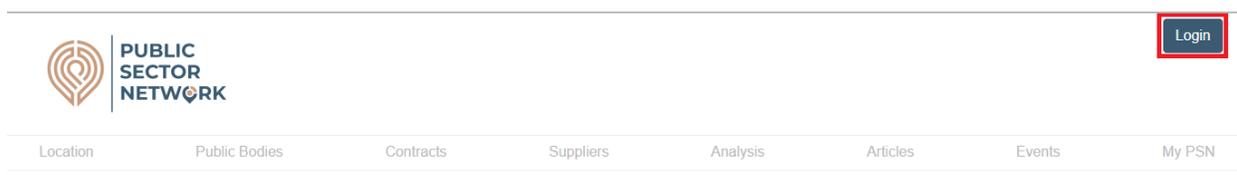
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1. Introduction

Firstly, thank you for becoming a customer of Oscar Research. We have been striving to provide the best service and the highest quality information for over 25 years and we're always grateful to have new members, contributors and subscribers. We also appreciate all thoughts and feedback on how we can further improve our services so don't hesitate to get in touch with any questions or ideas.

As a registered user you will have received a welcome message from your account manager with a username and password to gain access to your customer area. Please use these details to log-in via the button on the top right hand side of the website:



If you have forgotten your password, you can reset your password via the customer login panel:

Login ×

Username

Password

Need a password **reset?**

Once logged in you can then navigate to the 'Contracts' section of the platform - as shown below:



Location Public Bodies **Contracts** Suppliers Analysis Articles Events

Latest Codes Keywords Detailed Saved

Your selections

Latest notices

Notice List Analysis Download

Notices (401571)

Status	Title	Value	Published	Due
Open	WBS Candidate & Community Engagement Platform	50000-200000	22/5/2023	23/6/2023

The sections below split out the purpose and functionality of the tabs under the 'Contracts' section.

Please note: Each notice shown in the 'Notice List' can be clicked on to provide more details and links out to buyers and, in the case of contract awards, suppliers:

Notice List Analysis Download

Notices (4)

Status	Title	Value	Published	Due
Awarded	Play Space Refurbishment New Street Play Space Durham County Council	30300	22/5/2023	13/4/2023
Awarded	Play Space Refurbishment Pea Hill, Fir Tree Durham County Council	39843.58	22/5/2023	13/4/2023
Awarded	Play Space Refurbishment Low Westwood - Derwent Crescent Durham County Council	45499	22/5/2023	9/5/2023
Awarded	Play Space Refurbishment Leeholme Play Space Durham County Council	36999.34	22/5/2023	17/5/2023

Play Space Refurbishment New Street Play Space

Published date: 22/5/2023
Contract Expires: 1/9/2023

Title: Play Space Refurbishment New Street Play Space
Description:
Awarded to HAGS SMP Ltd.
Contact:
Ella Forster
ella.forster@durham.gov.uk
County Hall
Durham

Stage: Awarded
Value: 30300
Buyer: Durham County Council
Supplier: HAGS SMP
CPV:
37535000-Roundabouts, swings, shooting galleries and other fairground amusements
4325000-Park and playground equipment



2. Latest

The initial page provides a chronological list (newest first) of all notices we have captured - broadly these are either 'Awarded' notices - ie where contracts have been awarded by the buyer and 'Open' notices - where buyers are looking for suppliers to tender for work.

Latest Codes Keywords Detailed Saved

Your selections

Latest notices

Notice List Analysis Download

Notices (401571)

Status	Title	Value	Published	Due
Awarded	Ivy Cottages - water leak works Buckinghamshire Council	9543.6	22/5/2023	22/5/2023
Awarded	Gypsy and Traveller and Travelling Show People Accommodation Needs in Breckland District Council Local Authority Area Ref: 009-BK-23 - AWARD Breckland District Council and South Holland District Council	9840	22/5/2023	15/5/2023
Awarded	706380451-PROVISIONN OF FUEL AGENCY CARDS - EAST AND WEST SOVEREIGN BASE AREAS, BRITISH FORCES CYPRUS Ministry of Defence	1451692	22/5/2023	28/4/2023
Open	CCS Framework RM6240 Further Competition Lot 1A Medway Council		22/5/2023	19/6/2023
Open	Vessel Relining EU SUPPLY LIMITED	30000	12/5/2023	31/5/2023
Awarded	Street Lighting column painting assistance Durham County Council	319025	22/5/2023	30/4/2023
Awarded	2023 Measured Term Contracts for Specialist Service Provider - DLO Support Scanning	480000	22/5/2023	1/3/2023

We do not recommend using the 'Analysis' or 'Download' functions at this stage due to the large volume of notices. These features become much more meaningful further down.



3. Codes

The codes section allows you to make selections using notice categories (CPV codes). Users can either use the parent CPV categories which are already loaded/shown, or use the keyword search to find more specific categories, or combine the two. As you select them the results list below will be refined to just those with matching categories.

The screenshot shows a web interface for selecting CPV codes. At the top, there are tabs: 'Latest', 'Codes' (highlighted with a red box), 'Keywords', 'Detailed', and 'Saved'. Below the tabs is a 'CPV search' input field. Underneath is a 'Select CPV' dropdown menu with a list of categories: '03-Agricultural, farming, fishing, forestry and related products', '09-Petroleum products, fuel, electricity and other sources of energy', '14-Mining, basic metals and related products', '15-Food, beverages, tobacco and related products', '16-Agricultural machinery', and '19-Other services, business-related activities'. Below the dropdown is a 'Your selections' section with a list containing 'Latest notices'. At the bottom, there are buttons for 'Notice List', 'Analysis', and 'Download'. Below these buttons, it says 'Notices (401571)' with navigation arrows. A table of notices is shown below, with columns for Status, Title, Value, Published, and Due.

Status	Title	Value	Published	Due
Awarded	Ivy Cottages - water leak works	9543.6	22/5/2023	22/5/2023



4. Keywords

The codes section allows you to add keywords to your selections. These will be looked for as well as any categories/codes you have already selected. As you select them the results list below will be refined to just those with matching categories. Multiple keywords can be added to your selections, but it is recommended to use single keywords.

A screenshot of a software interface showing the 'Keywords' tab. The 'Keywords' tab is highlighted with a red box. Below it is a 'Keywords search' input field, also highlighted with a red box. Underneath is a 'Your selections' section with a 'Latest notices' dropdown. Below that are buttons for 'Notice List', 'Analysis', and 'Download'. The main content area shows 'Notices (401571)' with a table header containing 'Status', 'Title', 'Value', 'Published', and 'Due'. Navigation arrows are visible on the right side of the table header.

Latest Codes **Keywords** Detailed Saved

Keywords search

Your selections

Latest notices

Notice List Analysis Download

Notices (401571)

Status	Title	Value	Published	Due
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5. Detailed

The detailed section allows you to make some very specific and powerful refinements to your selections. The explanation for each option are shown below, followed by explanations of the 'Analysis' and 'Download' buttons.

The screenshot shows a search interface with the following elements:

- Navigation tabs: Latest, Codes, Keywords, **Detailed** (highlighted), Saved
- Notice Type: Both, Tender, Award
- Dates: All time, [] Specific days
- Org types:
 - + Care Homes
 - + Central Government
 - + Dentists
 - + Further and Higher Education
 - + Housing Assocs
 - + Local Government
- Buyer search: []
- Region:
 - Brussels
 - Channel Islands
 - Guernsey
 - Jersey
 - East Midlands
 - Derbyshire
- Contract value: More than, Less than, [] Contract value
- Supplier search: []
- Your selections: Latest notices
- Buttons: Notice List, Analysis, Download, see below

Notice Type: Toggle between all notices types, 'tender' requests (open notices) or 'award' (contract award) notices.

Dates: This allows you to specify the number of days that either current contracts have left to run, so for example, if you specified 180 days, you would see all the contracts expiring over the next 6 months. Or, in the case of open notices, the number of days left before the tender request expires.

Org Types: This allows you to select the types of buyer based on three levels of organisational type taxonomy. Use the '+' symbols to drill down to fund specific organisation type categories.

Buyer Search: Text search for the name of buyer organisations. Suggestions will be provided as you start typing.

Region: Choose the regions for buyers. This is based on the buyer HQ.



Contract Value: This applies to contract awards only and allows you to specify a minimum contract value for your search

Supplier Search: Searches for Suppliers by name. Suggestions will be provided as you start typing. It's worth noting that we often group and standardize suppliers together to provide a more accurate basis for analysis.



Notice List: As before, this provides a chronological list of notices based on your selections.

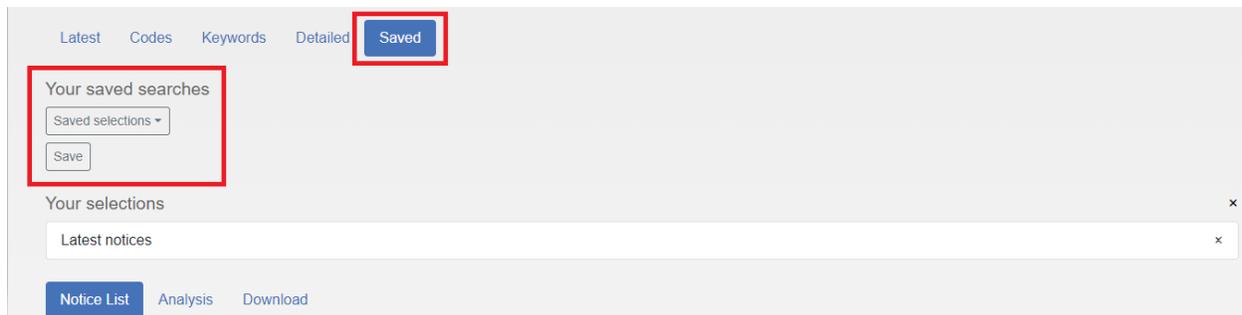
Analysis: This provides a visual and sortable analysis of your selections by buyer type, expiry date, specific buyer and supplier and supporting data visuals

Download: This downloads a CSV file of all the underlying data based on your search. Including details of the contracts, buyers, suppliers, values and dates.



6. Saved

This section allows you to save your selections and also to retrieve any previously saved selections.



At the point of saving, you can choose a name for your selection and also activate daily email alerts for any changes and new opportunities within your selections:

Save selections ✕

Give your selections a name

Send tender alerts to:

James Williams (james@oscar-research.co.uk)

Another Person (thisisanewemail@oscar-research.co.uk)

+

Save